

Annual CPD Return Form

Membership number:	CPD Year: 2017
Full name:	
1. Please select the method by which you have undertaken your CPD requirements for this CPD year (tick one of the two boxes in this section and fill in the details where appropriate).	
I have undertaken my CPD requirements by following ZICA's unit route.	<input style="width: 40px; height: 20px;" type="checkbox"/>
or	
I am a member of an IFAC body which is fully compliant with IFAC's International Education Standard (IES 7) and I have followed the CPD scheme of that body. My professional body is: _____	<input style="width: 40px; height: 20px;" type="checkbox"/>
2. Please indicate by ticking the box if you are responsible for the preparation or presentation for statutory purposes of financial statements and/or annual reports of listed companies, financial services organisations, or indeed any organisation deemed to be a public interest body such as insurance companies, building societies and banks.	
<input style="width: 40px; height: 20px;" type="checkbox"/>	
3. Please indicate if you would like to be recommended to sit on a Board/Board Committee and also Indicate which industry you have experience in.	
_____ _____ _____	
4. Please indicate by writing in the space provided the name of the Board /Board Committee that you are a member (if any):	
_____ _____ _____	
5. I confirm that I have completed my CPD requirements for the year ended 31 December 2017. I have maintained and, where appropriate, developed my competence in relation to professional ethics. I confirm that the information given in this form is true and accurate.	
Signature: _____	Date: _____
Please send your completed form to: Zambia Institute of Chartered Accountants Accountants Park, Plot Number 2374, Thabo Mbeki Road P O Box 32005, LUSAKA Tel: +260 211 374550-9 Fax: +260211 374560/255355 Email: membership@zica.co.zm or pmwamba@zica.co.zm ;	